**Location: The DI Center, 40 East McDermott Avenue, Allen, TX 75005

 Meeting Time: 9:00am - 11:00am

**Call In Teleconference Number: (605) 475-4855 – Access Code 960444#. Host Pin is 7331. Please Note: Two teleconference call-ins allowable during the term July 2018-June 2019, 4 maximum allowable board meeting absences July 2018-June 2019 (calls don’t count as absence)**

# February 1, 2019 Board Meeting Minutes

**Call to order: \_**9:03**\_am**

**Roll Call:**

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| **President**: ✓ Steve Neuner | **Membership co-chair**: ✓ Donna McCright  |
| **President Elect**: ✓ Jennifer Stanley | **Membership co-chair**: Suzanne Crim |
| **Vice President**: Tamela Southan | **Membership Retention**: ✓(P) Karen Burkholder |
| **Treasurer**: ✓ David Weber | **Professional Development:** ✓Don Cooper |
| **Secretary:** Mary Boggs | **Professional Dev. Co-Chair**: ✓ Rita Rolf |
| **Past President**: ✓ Jay Huminsky | **Public Service**: ✓ Mary Lou Hudman |
| **Awards**: ✓ Doris Waller | **Sponsorship**: ✓ Eva Boucher  |
| **Communications/Newsletter**: ✓ Jenna Wood | **Sponsorship co-chair**: Jamy Parker  |
| **HUPAC/TAHUPAC**: ✓(P) Liz Patterson  |  |
| **HUPAC/TAHUPAC co-chair:** Carolyn Goodwin  | **Trustee**: Carolyn Goodwin |
| **Legislation Federal**: ✓ Taylor Kirkhart | **Trustee**: Andra Grava |
| **Legislation State**: ✓Cliff Kammerdiener | **Trustee**: ✓(P) Jacqueline St. Hilaire |
| **Legislation State Co-Chair:** Debbie Gilbert | **Trustee**: ✓(P) Ed Oleksiak |
| **Media**: Bret Brummitt |  |

* **Old Business:**

**Approve Prior Months Board Minutes**

Motion By: Jay Huminsky

2nd By: Don Cooper

In Favor: All

Discussion:

Opposed: None

Abstentions: None

Motion Carried: Yes

* **Approval Prior Month Financials - November, December 2018 & January 2019**

Motion By:

2nd By:

In Favor:

Discussion: Not available

Opposed:

Abstentions:

Motion Carried:

**Monthly Membership Meeting** was held on January 16, 2019 at Prestonwood Country Club. The 2019 Compliance Day speakers were: 1) Misty Baker, BenefitMall – “What is the IRS 226J Letter?” CE #114665; 2) Carla Adams, TASC – “ERISA 2.0 Pitfalls, Penalties & Predicaments.” CE#107370; 3) Heather Garcia, ETC – “Reconciling Large Employer Obligations under State/Federal Law.” CE#110030; 4) Gentrie Pool, ConnectYourCare – “COBRA, Am I Doing It Wrong?” CE#99532. There were 4 hours of insurance 4 CE and 3 hours of SHRM CE. There were 102 in attendance.

* **Old Business:**

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| **January Compliance Day -Recap** |
| Income - $8,443, Expenses - $3,395, Profit - $5,048  |
| . 5 tables were purchased @ $270 each. 102 attended, 18 no-shows |

(17 of those no-shows had paid in advance), and 13 walk-ins. May look at adjusting price for

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| Next year, such as having a price set for clients and a price set for agents.  |

 **b.**

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| **March Symposium** |
| Currently $23,000 in sales. Early-bird registration for attendees ($35) has been extended to  |
| February 15th. Will offer 20% discount for sponsors/exhibitors who participated in 2017/2018 |

Symposium. Almost ½ of the sponsorships have been sold. 23 have registered so far.

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| March 1st will be the cutoff for sponsorship sales. March 8th will be cutoff for print materials. |

Speaker dinner will take place the night before (March 25th, 6:00 PM, Lavendou Bistro)

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| Don, Steve, Rita, Jenna, Jennifer, Taylor to attend.  |

 **c.**

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| **February Meeting – Donna McCright** |
| 20 registrations so far – most we’ve had this early on. Outreach to media to get clients there  |
| & anyone who may be interested in AHPs. |

**d.**

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| **Golf Tournament – Check for Jonathan’s Place – Was it delivered?** |
| TBD |

**e.**

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| **DATC** |
| Attending – Steve Neuner, Cliff Kammerdiener, Taylor Kirkhart, Tamela Southan, Mary Lou |
| Hudman, Jacqueline St. Hilaire, Ed Oleksiak (company paid), Doris Waller (company paid),  |

John Paul Hudman (membership contest)

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| February 5th- happy hour at Scholz Garten; February 6th- DATC in capitol auditorium (E1.004) |

**f.**

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| **CAPCON** |
| Meetings set with Rep E.B. Johnson, Marchant, Gooden, and Taylor. Working on Allred and |
| Burgess (Ed to help reach out to his office). 9 DAHU members attending.  |

**g.**

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| **Partnership with CEBS** |
| They are ready to partner. Need to trade promotional materials with one another.  |
| Goal of partnership is to increase membership for both organizations. |

Ursula Poley (incoming CEBS president) is now a DAHU member. Monthly meetings held at

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| Maggiano’s North Park – we can attend their meetings without being a CEBS member.  |

* **New Business:**

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| **Attendance @ Monthly Meetings** |
| No additional discussion.  |

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| **Revenue Opportunities/Website Advertising** |
| Committee to meet soon.  |

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| **Website Update - Jenna** |
| Moving forward with option 1 (from Jenna’s email on 12/5/18). More updates to follow. |
| Will need input/content for scrolling banner at the top of the website.  |

**d.**

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| **Golf Tournament/Special Event Committee** |
| First committee meeting will take place today immediately following the board meeting. |
| Looking for fundraising opportunities to replace the annual golf tournament.  |

**e.**

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| **Special Announcement**  |
| Jennifer has taken on a new national role with MMA. Due to the time commitment she will be |
| Unable to take on the role of president. Tamela to be president for 2019 – 2020 board year.  |
| Will be working on her board positions.  |

**f.**

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| **Value of Drawings Basket – Liz Patterson – Ed Oleksiak**  |
| Initially thought the basket was for state convention. Will be unable to get a basket put |
| Together before DATC. $220 raised from ticket sales during January meeting. Discussed |
| Opening drawing up only to TAHUPAC contributors to increase # of consistent contributors.  |

* **Board Discussion: Reports**
	1. President –Steve Neuner \_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
	2. President Elect –Jennifer Stanley\_\_\_\_\_\_\_
	3. Vice President – Tamela Southan\_\_\_\_\_\_\_\_\_\_\_
	4. Treasurer – David Weber Revenue opportunities include sponsorships (CE/newsletter); have $400 check for TAHUPAC admin fund
	5. Secretary – Mary Boggs\_\_\_\_\_\_
	6. Immediate Past President Jay Huminsky\_\_\_\_
	7. Membership – Donna McCright / Suzanne Crim 14 new members for January – total members is 316. 10% membership growth at end of December. Next Level is looking for an Administrative Assistant – to be posted in newsletter along with any other job postings.
	8. Retention –Karen Burkholder 82.8% retention rate
	9. Professional Development – Don Cooper/Rita Rolf\_ April – Medicare speaker, May – DI speaker, June – may have Rusty Rice speak, need speaker for July
	10. Public Service – Mary Lou Hudman February - $ will be collected for Bryan’s House (Little Red Socks). April - Linens for Operation Once in a Lifetime
	11. Legislative (State) – Cliff Kammerdiener / Debbie Gilbert
	12. Legislative (Fed.) – Taylor Kirkhart\_\_ Continuing to finalize Cap Con appointments; sign on letter for bipartisan legislation to delay Cadillac Tax on behalf of DAHU
	13. Sponsorship – Eva Boucher / Jamy Parker \_\_\_\_
	14. Media – Bret Brummitt\_\_\_\_\_\_
	15. HUPAC/TAHUPAC – Liz Patterson / Carolyn Goodwin\_\_\_\_\_\_
	16. Awards – Doris Waller
	17. Newsletter/Communication- Jenna Wood Continuing to update website; needs content for February newsletter by February 7th
	18. At Large –\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
	19. Trustee – Andra Grava
	20. Trustee – Jacqueline St. Hilaire
	21. Trustee – Carolyn Goodwin \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
	22. Trustee – Ed Oleksiak\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* **Deliverables/Action Items:**

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| **Name** | **Tasks** |
| Don | Deliver blurb for symposium speakers for February luncheon  |
| Donna | Contact Brett/SHRM to get outreach for AHP meeting |
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**Next Board Meeting**: Friday, March 1, 2019.

**Meeting Adjourned at:** \_10:44 am\_