**Location: The DI Center, 40 East McDermott Avenue, Allen, TX 75005

Meeting Time: 9:00am - 11:00am

**Call In Teleconference Number: (605) 475-4855 – Access Code 960444#. Host Pin is 7331. Please Note: Two teleconference call-ins allowable during the term July 2018-June 2019, 4 maximum allowable board meeting absences July 2018-June 2019 (calls don’t count as absence)**

# May 3, 2019 Board Meeting Minutes

**Call to order: \_**9:00**\_am**

**Roll Call:**

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| **President**: Steve Neuner | **Membership co-chair**: √ Donna McCright |
| **President Elect**: Tamela Southan | **Membership co-chair**: √ Suzanne Crim |
| **Vice President**: √P Jennifer Stanley | **Membership Retention**: √P Karen Burkholder |
| **Treasurer**: √ David Weber | **Professional Development:** √ Don Cooper |
| **Secretary:** √ Mary Boggs | **Professional Dev. Co-Chair**: √ Rita Rolf |
| **Past President**: √ Jay Huminsky | **Public Service**: √P Mary Lou Hudman |
| **Awards**: Doris Waller | **Sponsorship**: √ Eva Boucher |
| **Communications/Newsletter**: √P Jenna Wood | **Sponsorship co-chair**: √P Jamy Parker |
| **HUPAC/TAHUPAC**: √P Liz Patterson |  |
| **HUPAC/TAHUPAC co-chair:** √Carolyn Goodwin | **Trustee**: Carolyn Goodwin |
| **Legislation Federal**: Taylor Kirkhart | **Trustee**: Andra Grava |
| **Legislation State**: Cliff Kammerdiener | **Trustee**: √P Jacqueline St. Hilaire |
| **Legislation State Co-Chair:** Debbie Gilbert | **Trustee**: Ed Oleksiak |
| **Media**: √P Bret Brummitt |  |

* **Old Business:**

**Approve Prior Months Board Minutes**

Motion By: Carolyn Goodwin

2nd By: Rita Rolf

In Favor: All

Discussion: None

Opposed: None

Abstentions: None

Motion Carried: Yes

* **Approval of February Financials**

Motion By: Mary Boggs

2nd By: Carolyn Goodwin

In Favor: All

Discussion: None

Opposed: None

Abstentions: None

Motion Carried: Yes

* **Approval of March 2019 Financials**

Motion By: Carolyn Goodwin

2nd By: Don Cooper

In Favor: All

Discussion: Carolyn questioned proceeds from Symposium – David advised due to $3000 overpayment from Plano EC. Symposium budget was $39K, expenses $27K – expect $12K profit. Mary questioned Doug Boyer shown as income – should be expense

Opposed: None

Abstentions: None

Motion Carried: Yes

* **Monthly Membership Meeting** was held on April 17, 2019 at Prestonwood Country Club. The program was **Medicare: Should I Stay or Should I Go? (CE # 107595)** presented bySean Willington. There were 63 in attendance.
* **Old Business:**
  1. **Attendees & Delegates NAHU Convention**

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| Delegates are: Steve Neuner, Tamela Southan, David Weber, Mary Boggs, Taylor Kirkhart, |
| Bret Brummitt, Don Cooper. Doris Waller is 1st Alternate. Add Reid Rasmussen as 2nd Alternate Also attending: Ed Oleksiak. Budget is $13,200 |

* 1. **Change in TAHU By-laws**

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| Proxy Voting - passed |

* 1. **Revenue Opportunities/Website Advertising**

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| Committee wants to table indefinitely – let next board consider |

* **New Business:**
  1. **May Meeting**

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| May’s meeting topic to be on Disability with Andra Grava. |
| Discussed potential future topics: Risk management, business succession, privacy, |
| education programs, coordination of group and individual. Using Constant Contact. |
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* 1. **Derek’s Replacement**

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| Derek’s resignation is effective July 1. Currently pay $3000 annually. Replacement |
| to be part of Executive Administrator’s duties. |

* 1. **Executive Administrator**

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| Committee met and discussed a part-time paid contractor position. Rita & Jacqueline |
| said role to be a “funnel” for newsletter, website, event management, budget/finance and |
| communication. Have interviewed several people. Expect cost to be $10-12K annual. |
| Look at list and give committee ideas. Don will do mid-month report to Board so we can vote at next meeting**.** |

* 1. **Collection for TAHUPac**

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| Laura Firestone advised David that they cannot take a check for PAC – wants individual names of who donated. Would need supporting documentation – could collect business cards. Check goes into Leg (Administrative) Fund |

* 1. **Budget supposed to be finalized in May.**

**MOTION: Delay approval of budget from May to June.**

Motion By: Carolyn Goodwin

2nd By: Eva Boucher

In Favor: All

Discussion: None

Opposed: None

Abstentions: None

Motion Carried: Yes

* 1. **Nominations of Officers**

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| Only received 7 votes |

* 1. **Meeting with CMS (Consumer Division) Randy Tate.**

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| Jennifer, Don attended – along with Susan Murray and Tonya Booth – had good discussions. |

* 1. **Comparison of Party Leanings for Newsletter series.**

Carolyn suggested running a series to show both positions – as shared from NAHU.

* **Board Discussion: Reports** 
  1. President –Steve Neuner \_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
  2. President Elect – Tamela Southan \_\_\_\_\_\_\_
  3. Vice President – Jennifer Stanley \_\_\_\_\_\_\_\_\_\_\_
  4. Treasurer – David Weber
  5. Secretary – Mary Boggs\_\_\_\_\_\_
  6. Immediate Past President Jay Huminsky\_\_\_\_
  7. Membership – Donna McCright / Suzanne Crim Membership Contest – JoAnn Charron, Carolyn Goodwin and Steve Neuner each brought in 2 new members. In drawing for $500.

NAHU contest- DAHU was 5 short of winning $500. Waiting to hear official answer for Member Growth – TAHU said Dallas had 317. DAHU did win Large Chapter Growth @ TAHU convention.

* 1. Retention –Karen Burkholder
  2. Professional Development – Don Cooper/Rita Rolf\_\_have speakers scheduled thru September. Working with Taylor next year – for Symposium in January, Compliance in April and September for CE Certification program\_\_
  3. Public Service – Mary Lou Hudman
  4. Legislative (State) – Cliff Kammerdiener / Debbie Gilbert Cliff has resigned.
  5. Legislative (Fed.) – Taylor Kirkhart\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
  6. Sponsorship – Eva Boucher / Jamy Parker \_\_\_\_
  7. Media – Bret Brummitt\_\_\_\_\_\_
  8. HUPAC/TAHUPAC – Liz Patterson / Carolyn Goodwin\_\_46 HUPAC participants, 11 have not yet contributed. 13 TAHUPac participants\_\_\_\_
  9. Awards – Doris Waller
  10. Newsletter/Communication- Jenna Wood
  11. At Large –\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
  12. Trustee – Andra Grava
  13. Trustee – Jacqueline St. Hilaire
  14. Trustee – Carolyn Goodwin \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
  15. Trustee – Ed Oleksiak\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* **Deliverables/Action Items:**

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| **Name** | **Tasks** |
| Board | Add comments to Executive Administrator Position |
| Executive Administrator Committee | Seek candidates |
| Don | Provide mid-month report on Executive Admin |
| David | Prepare budget to vote at June meeting |

**Next Board Meeting**: Friday, June 7, 2019.

**Meeting Adjourned at:** \_\_\_\_\_10:15 am\_\_\_\_\_\_\_\_\_\_\_\_